



ADUR DISTRICT
C O U N C I L

2 November 2017

**Council Meeting
2 November 2017**

Queen Elizabeth II Room,
The Shoreham Centre, Pond Road,
Shoreham-by-Sea

**7:00pm
Agenda**

24 October 2017

ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:

Part A

- 1. Apologies for absence**
- 2. Mash Barn Ward - Election result**

Council to note the Returning Officer's Return of Person elected in the by-election on 5 October 2017 for the Mash Barn Ward vacancy.

Name	Party	Serving until
Lee Andrew Cowen 63 Greet Road Lancing BN15 9NS	Labour Party	May 2018

- 3. Declarations of Interest**

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

- 4. Questions from the public**

To receive any questions from Members of the public addressed to Members of the Executive in accordance with Council Procedure Rule 11. There is up to 5 minutes for each question, one supplementary question may be asked arising from the original question.

Director for Communities:
Mary D'Arcy 01903 221300
Adur & Worthing Councils,
Town Hall, Chapel Road,
Worthing, West Sussex, BN11 1HA

Questions must relate to any matter the Council has power or which affects the District except no question may be asked on

- a) A specific planning or licensing application
- b) A specific staffing appointment or appeal or Standards determination

Public question time will last up to 30 minutes; questions will be taken in order of receipt. The deadline for submission of questions is **Tuesday 31 October at 12 noon.**

Questions to be submitted to democratic.services@adur-worthing.gov.uk

For further information contact Julia Smith, Democratic Services Manager on Julia.smith@adur-worthing.gov.uk

5. Confirmation of Minutes

To approve the minutes of the Meeting of the Council on Thursday 20 July 2017, copies of each have been previously circulated. A copy is available to view at <http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/adur/council/>

6. Announcements by the Chairman, Leader of the Council, Executive Members and / or Head of Paid Service

7. Items raised under urgency provisions

To consider any items the Chairman has agreed are urgent.

8. Recommendations from the Executive and Committees to Council

To consider recommendations to the Council, details of which are set out in the attached items as 8A, 8B, 8C 8D and 8E . Full reports are available on the website as listed below:

Executive/Committee	Date	Item
A Joint Overview and Scrutiny	27 July 2017	Joint Overview and Scrutiny Annual Report 2016/17 https://www.adur-worthing.gov.uk/media/media.145291.en.pdf
B Joint Strategic Committee	12 September 2017	1st Capital Investment Programme and Projects Monitoring 2017/18 https://www.adur-worthing.gov.uk/media/media.145823.en.pdf
C Joint Governance Committee	26 September 2017	JIRP - Scheme of Members Allowances for Adur District Council https://www.adur-worthing.gov.uk/media/media.146020.en.pdf

D	Joint Strategic Committee	10 October 2017	<p>1) Our growing regional economy - the Greater Brighton Economic Board https://www.adur-worthing.gov.uk/media/media.146200.en.pdf</p> <p>2) Proposed submission Shoreham Harbour Joint Action Plan https://www.adur-worthing.gov.uk/media/media.146214.en.pdf</p>
E	Joint Senior Staff Committee	17 October 2017	<p>Supporting the development of our local NHS</p> <p>https://www.adur-worthing.gov.uk/media/media.146337.en.pdf</p>

9. Report of the Leader on decisions taken by the Executive

To receive a report from the Leader as item 9. The report contains decisions taken by the Executive, Executive Members and/or the Joint Strategic Committee since the last Council meeting. There is up to 15 minutes for Executive Members to make any statements on the report.

There is up to 15 minutes for Executive Members to respond to questions on the report; these questions will not be the same as any to be asked under Item 12.

(Note: Papers relating to items under 8 and 9 have been previously circulated. If any Member requires further copies please contact Democratic Services or visit the Council's website www.adur-worthing.gov.uk/.)

10. Political Balance and Committee Memberships

To consider a report by the Director for Communities as item 10.

11. Members Questions under Council Procedure Rule 12

Members question time will last up to 30 minutes, questions will be taken in order of receipt, in rotation from each political group on the Council. The deadline for submission of questions is **Tuesday 31 October at 12 noon**. Questions to be submitted to democratic.services@adur-worthing.gov.uk

Questions received will be circulated at the meeting.

Questions can be asked of the following:

- a) The Chairman
- b) A Member of the Executive
- c) The Chairman of any Committee
- d) The Council's representative on any outside body

Questions can not be asked on the following

- a) A specific planning or licensing application
- b) A specific staffing appointment, appeal or Standards determination

Part B - Not for Publication – Exempt Information Reports

None.



Director for Communities

Recording of this meeting

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

Julia Smith
Democratic Services Manager
01903 22 1150
Julia.smith@adur-worthing.gov.uk

For Legal Services enquiries relating to this meeting please contact:

Susan Sale
Solicitor to the Councils
01903 22 1119
susan.sale@adur-worthing.gov.uk

Extract from the Joint Overview and Scrutiny Committee

**JOSC/17-18/18 Adur and Worthing Joint Overview and Scrutiny
Committee Annual report 2016/17**

Before the Committee was a report by the Director for Digital and Resources, a copy of which was sent to all Members, a copy of which was attached to the signed copy of these minutes as item 10.

As part of good practice and a requirement in the Council's Constitution, the Councils were required to produce a Joint Overview and Scrutiny Committee annual report for 2016/17 for approval by the Committee and thereafter by full Council.

The Committee discussed the annual report and were happy that it was an accurate reflection of the Committee's work.

Resolved: That the report be endorsed by the Committee

Recommendation: That the meetings of Adur District Council and Worthing Borough Council approve the Adur and Worthing Joint Overview and Scrutiny Committee Annual report 2016/17.

Full report: <https://www.adur-worthing.gov.uk/media/media,145291.en.pdf>

Extract from the Joint Strategic Committee - 12 September 2017

**JSC/032/17-18 1st Capital Investment Programme & Projects Monitoring
2017/18**

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 6.

The report updated the Committee on the progress and expenditure position for the 2017/18 Capital Investment Programmes for both Adur District Council, Worthing Borough Council and the Joint Services capital schemes included within these programmes.

The Officer updated Members on the improvement work that was being undertaken to ensure that the Councils' delivery capacity was increased to meet high demand within the Capital Programme, both in Adur Homes and corporately.

An Executive Member questioned why within the Worthing Customer Services portfolio on the Capital Monitoring Summary 2017/18, the budget reprofiled to and from 2018/19, had decreased to £1,826,500. The Officer responded to the Executive Member's satisfaction.

Following a question from a Member in the public gallery regarding the section 'Issues for Consideration' (Brighton and Hove Football Club 3G Pitch), within the report, an Officer assured the Member the decision to release the £630,000 contribution to the Sir Robert Woodard Academy, funded from S106 receipts, would be controlled and openly reported as part of the democratic process.

Decision,

That the Joint Strategic Committee:-

- (a) With respect to the Capital Investment Programme of **Adur District Council** -
- (1) noted the reprofiling and likely reprofiling of the Adur District Council capital schemes as advised in paragraphs 2.1.1 and 2.2.2 and Appendix 3;
 - (2) approved the amendment to the 2017/18 Street Scene Budget to include the grant of £2,000 received from West Sussex County Council for the purchase

of benches within the District as detailed in paragraph 2.1.3 i);

- (3) approved the Ferry Road Footpath Access to Shoreham Beach Landscaping Scheme, funded £20,500 from Rampion Offshore Wind Ltd and the balance from the underspend on the Ferry Road Improvements Scheme as advised in paragraphs 2.1.3 ii);
 - (4) **recommended** to Council the amendment to the 2017/18 Capital Investment Programme to include the contribution of £630,000 to the Sir Robert Woodard Academy for the construction of a 3G pitch, funded from S106 receipts, as detailed in paragraphs 2.1.3 iii) of the report; and
 - (5) **recommended** to Council an increase of £190,000 in the 2017/18 General Fund Budget for Affordable Housing Grants to Registered Social Housing Providers, funded by Right to Buy receipts and S106 Affordable Housing Receipts received by the Council, and to delegate approval to allocate this funding as schemes are identified to the Head of Housing, Chief Financial Officer and the Executive Member for Housing, as detailed in paragraphs 2.1.3 iv) of the report.
- (b) With respect to the Capital Investment of **Worthing Borough Council** -
(not reprinted here)

Full report: <https://www.adur-worthing.gov.uk/media/media,145823,en.pdf>

Extract from the Joint Governance Committee - 26 September 2017

**JGC/028/17-18 Joint Independent Remuneration Panel Report on the
Scheme of Members Allowances for Adur District Council**

Before the Committee was a report by the Monitoring Officer, copies of which had been circulated to all Members and copies are attached to the signed copy of these Minutes as Item 14.

The Committee received a report from the Joint Independent Remuneration Panel (JIRP) on Members allowances for Adur District Council ("The Council"), for the municipal year 2018/19. The report recommended that the Council (via this Joint Committee) consider two options for uplifting Members Allowances, as detailed in the report.

The Committee was informed that Barbara Nye had retired from the Joint Independent Remuneration Panel. The Chairman wished to place on record the Committee's thanks for Barbara's work on the Panel.

The Committee was advised that over the past couple of years, the JIRP had been seeking to bring Member Allowances in Adur, in-line with those paid in Worthing. Two proposals had been put forward for the Committee's consideration with the JIRP recommending the adoption of Option 2.

The JIRP Chairman, informed the Committee that the Basic Allowance paid to Members of Adur District Council was one of the lowest on the local area. The adoption of option 2 would increase the basic allowance to £4.5k.

It was stated that Adur Councillors had not supported increases to their basic allowance for a considerable period of time, which had led to a discrepancy in the level of basic allowance paid in comparison with colleagues in Worthing. It was suggested that Councillors in Adur should receive a similar basic allowance to that paid by Worthing Borough Council and that such an increase would also help to encourage more young people to stand as Councillors.

A Member sought clarification regarding the increases in budget outlined in paragraphs 5.1 and 5.2 in the report. Officers agreed to check the figures again and report back after the meeting.

Another Member expressed sympathy for the staff in Adur and Worthing Councils who had been restricted by a 1% pay cap for a number of years. Therefore, it was suggested that Option 1 would be more appropriate at this time.

Resolved,

That the Joint Governance Committee considered the report and recommended the adoption of Option 2 to Adur District Council, for the municipal year 2018/19.

Full report: <https://www.adur-worthing.gov.uk/media/media,146020,en.pdf>

Extract from the Joint Strategic Committee - 10 October 2017

**JSC/049/17-18 Our growing regional economy - the Greater Brighton
Economic Board**

Before the Committee was a report from the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 6.

The report provided the Committee with an update on benefits Adur and Worthing had gained from the Councils' membership of the Greater Brighton Economic Board, which included:

- Securing £150m of Growth Deal funding held by the Coast to Capital Local Enterprise Partnership (Adur and Worthing Councils had secured £28.2m to support a number of projects);
- advocating for local infrastructure issues at regional and national level;
- promoting economic development as part of the City Region.

The report requested the Committee recommend, to meetings of Adur and Worthing full Councils, that Crawley Borough Council join the membership of the Economic Board. It was noted that this expansion of the membership, to include Gatwick Airport, would further strengthen the Board's position as a voice for economic development, advocating for the City Region locally, nationally and internationally.

Decision,

The Joint Strategic Committee:-

- noted the contents of the report and the ongoing benefits gained from Adur and Worthing Councils membership of the Greater Brighton Economic Board;
- recommended that Adur District Council, and Worthing Borough Council respectively ratify Crawley Borough Council's membership of the Greater Brighton Economic Joint Committee (which meets with the Greater Brighton Business Partnership as the Greater Brighton Economic Board), subject to the decision of other constituent authorities, and delegated authority to the Solicitor to the Councils to make consequential changes to the Joint Committee Agreement and the Councils' Constitutions;
- noted that Gatwick Airport was a new member of the Greater Brighton Business Partnership.

Full report: <https://www.adur-worthing.gov.uk/media/media.146020.en.pdf>

Extract from the Joint Strategic Committee - 10 October 2017

JSC/053/17-18 Proposed Submission Shoreham Harbour Joint Area Action Plan

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Joint Strategic Committee Members prior to the meeting. A copy of which is attached to the signed copy of these Minutes as Item 11.

The report sought consideration of the Proposed Submission Shoreham Harbour Joint Area Action Plan (JAAP), along with its supporting documents. Members were asked to take account of the comments from the Adur Planning Committee and the Joint Strategic Committee was asked to recommend that Adur District Council approve the publication of the JAAP for six weeks, and submission to the Secretary of State for independent examination.

Members noted that the JAAP formed part of the development plan for both Adur and Brighton & Hove. The JAAP built upon and complemented the Adur Local Plan (currently at examination stage), and Brighton & Hove City Plan Part One (adopted 2016). The Proposed Submission Shoreham Harbour Joint Area Action Plan was attached as Appendix 1. A summary of the amendments to the revised draft plan was attached as Appendix 2. The Sustainability Appraisal and its non-technical summary were attached as Appendices 3 and 4.

Decision,

The Joint Strategic Committee:-

- noted the contents of the report, including the comments of the Planning Committee of 18 September 2017, the Proposed Submission Shoreham Harbour Joint Area Action Plan and Sustainability Appraisal; and
- recommended that Adur District Council, sitting on 2 November 2017, agree to the publication and submission of the plan.

Full report: <https://www.adur-worthing.gov.uk/media/media.146214.en.pdf>

Extract from the Joint Senior Staff Committee - 17 October 2017

JSnSC/006/17-18 Supporting the development of our local NHS

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated in advance of the meeting and a copy of which is attached to the signed copy of these Minutes as Item 6.

The Committee was informed that over the last four years, the Councils had developed a strong reputation for leadership, innovation and service delivery amongst its partners, along with a capacity to improve key services to residents. The Councils had also helped drive improvements to wider public service delivery with partners for the benefit of local communities.

The health and wellbeing of residents was a fundamental requirement for a vibrant and successful economy and for thriving and resilient communities and as such, was at the heart of the Platforms for our Places strategy.

Over the past 3 to 4 years, the Chief Executive had played a significant role in the local health and social care field, being a member of the Health and Wellbeing Board and with a leadership role around health end equalities. As a result, the Chief Executive had forged constructive working relationships with a number of key health partners including the Coastal West Sussex Clinical Commissioning Group (CCG).

The report set out the on-going work that Adur and Worthing Councils were engaged in with the NHS and West Sussex County Council to improve and develop health and social care services at the local level. As a result of this work the CCG had approached the Leaders of the Councils to explore a secondment opportunity for the Chief Executive to provide leadership to the CCG and the broader health and social care systems in developing the Accountable Care Partnership.

It was proposed that the Chief Executive would work for a period of 18 months on secondment to the Coastal West Sussex CCG. The secondment would attract a salary payment of £56,000 (£74,626 with on-costs) which would be fully funded from the Coastal West Sussex CCG and the Councils would see an overall reduction to their budgets of £60,911.

Members were assured that the day to day running of the Council and delivery of operations would be managed by the well established senior management team in conjunction with the organisation leadership team.

The Joint Senior Staff Committee was asked to recommend that Adur and Worthing Councils approve the proposed groundbreaking secondment arrangements, for the Chief Executive of Adur & Worthing Councils.

A Member sought clarification over the secondment arrangements and the availability of the Chief Executive. Officers advised that the Chief Executive would be available by phone and email and continue to be available throughout the week as he would be working locally. It was noted that Monday's and Thursday's had been nominated as the days for secondment but there would be flexibility in the arrangements.

The Committee expressed support for the proposals acknowledging a number of significant benefits for Adur and Worthing, including:-

- building upon the successes of partnership working between Adur and Worthing Councils;
- improved, local preventative services;
- greater Democratic participation on Local Community Networks;
- reduced fragmentation in the delivery of local public services.

Resolved,

The Joint Senior Staff Committee

- noted the actions and roles that Adur & Worthing Councils (both officers and Members) had been playing in the local developments of stronger Health and Social Care services;
- supported the secondment of the Chief Executive to the Coastal West Sussex Clinical Commissioning Group on the terms set out in the report and recommended to Adur and Worthing Councils that they agree the proposals;

Full report: <https://www.adur-worthing.gov.uk/media/media.146214.en.pdf>



Report of the Leader on Decisions taken by Executive Members and the Joint Strategic Committee since the last meeting of Council

A Decisions Taken by Individual Executive Members

Listed below is a summary of decisions taken by the individual Executive Members since the despatch of the agenda for the last ordinary Council Meeting . Full details can be found on the Executive Members and Portfolios, Reports and Decisions webpage.

www.adur-worthing.gov.uk/committee/agendas-minutes.htm

Leader

JAW/002/17-18 Outside Bodies

JAW/004/17-18 Developing new affordable homes for Adur residents

Executive Member for Regeneration

-

Executive Member for Resources

JAW/005/17-18 Efficiency of Service

Executive Member for Customer Services

Executive Member for the Environment

-

Executive Member for Health and Wellbeing

B. Decisions Taken by the Joint Strategic Committee on 12 September 2017

Full details can be found: www.adur-worthing.gov.uk/committee/cab-docs-joint-strategic.htm

Items relating to Worthing Borough Council are not reproduced on this agenda

JSC/031/17-18 1st Quarter Revenue Monitoring

Resolved,

The Joint Strategic Committee noted the report and projected outturn position for the Joint, Adur & Worthing Revenue Budgets and proposed use of reserves.

JSC/033/17-18 Council Tax Support - the impact of the 2017/18 schemes plus public consultation questions to be used in respect of the 2018/19 schemes

Decision:

The Joint Strategic Committee:-

- (1) noted the content of the report;
- (2) agreed the proposed questions shown in appendices one and two should form the basis of the public consultation to be conducted in respect of the schemes for 2018/19 for:
 - (a) Adur District Council
 - (b) Worthing Borough Council.

JSC/034/17-18 Business Rates Discretionary Relief

Decision,

The Joint Strategic Committee:-

- 1) Noted the contents of the report;
- 2) noted that a further report would be provided to the Joint Strategic Committee (to include the responses to the public consultation) in order that the final criteria for the 2017/18 local schemes can be determined;
- 3) agreed that the public consultation be undertaken for a period of three weeks;
- 4) agreed agree that the text and questions contained in appendix five should form the basis of the consultations.

JSC/035/17-18 Adur and Worthing Response to the A27 Worthing and Lancing Improvement Scheme

Decision,

The Joint Strategic Committee objected to the current consultation on the grounds that:

- i) the proposed A27 improvements does not provide any significant improvement to the current congestion problems, secure any significant reduction in journey times or improvement in air quality;

- ii) the lack of funding allocated to the project means that the consultation failed to meet the original scope of the Road Investment Strategy which was to test the scope for 'full dualling' of the A27 through Worthing; and
- iii) the consultation failed to provide any alternative options for the local community to consider;
- iv) the limited improvement in capacity in the short term will not meet the Government's future objectives for meeting housing demand in the area or support economic growth of the sub-region; and
- v) the piecemeal approach to consulting on the A27 improvements failed to take a holistic view of the problems along the length of the A27 corridor nor assess in sufficient detail the cumulative impact of improvements (or decisions not to proceed with certain improvements).

JSC/036/17-18 HRA Capital Programme 2017-2019

Decision,

The Joint Strategic Committee approved the revised HRA Housing Capital Investment Programme for 2017/18 and 2018/19 and to release the budgets.

C. Decisions Taken by the Joint Strategic Committee on 10 October 2017

Full details can be found: www.adur-worthing.gov.uk/committee/cab-docs-joint-strategic.htm

Items relating to Worthing Borough Council are not reproduced on this agenda

JSC/047/17-18 Joint Overview & Scrutiny Committee - Youth Engagement Review

Decision,

That the Joint Strategic Committee:-

- noted the report, findings and recommendations from the Joint Overview and Scrutiny Committee and Scrutiny Youth Engagement Working Group;
- agreed to receive a further follow up report in January 2018, from the Director for Communities, on the issues / recommendations and any financial / legal considerations for each recommendation contained in the Scrutiny report to assist the Executive in providing a formal response to the Joint Overview and Scrutiny Committee.

JSC/048/17-18 100% Business Rate Retention

Decision:

The Joint Strategic Committee delegated authority to the Chief Executive and Chief Financial Officer, following consultation with the Executive Members for Resources, to determine whether to submit a bid to the Department of Communities and Local Government (DCLG) for Adur District Council and Worthing Borough Council to take part in the 2018-19 pilot for 100% business rate retention.

JSC/050/17-18 Annual Treasury Management Report 2016/17 Adur District Council and Worthing Borough Council

Decision,

The Joint Strategic Committee noted the contents of the report and the temporary breach of the Lloyds Bank counterparty limit.

JSC/051/17-18 West Sussex Waste Management Memorandum of Understanding

Decision,

The Joint Strategic Committee:-

- approved the revised and refreshed Memorandum of Understanding (MoU);
- delegated approval of the annual income distribution under the MoU which arose as a result of the fluctuations detailed in schedule 6, to the Head of Waste Management and Cleansing Services in consultation with the Chief Finance Officer and the Executive Members for the Environment and Resources.

JSC/052/17-18 Private Sector Housing Enforcement Policy - update for new legislation

Decision,

That the Joint Strategic Committee:-

1. approved the draft enforcement policy;
2. noted that the draft policy would be put out for consultation for 6 weeks after approval;
3. delegated authority to the Private Sector Housing Manager, in consultation with the Adur Executive Member for Customers Services and the Leader of Worthing, to make minor and/or inconsequential changes to the policy arising from the consultation process;
4. noted that, subject to the outcomes of consultation, the final Enforcement Policy was scheduled to be published and operational from 1 December 2017, and would be reviewed every three years subject to any further changes to the legislation or guidance.

D. Urgent Decisions Taken by the Executive

Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000 as amended.

The following is reported to Council:

Nil

Councillor Neil Parkin
Leader of the Council

Local Government Act 1972 Background papers

Reports and Record of decisions of various are available on the Council's web site www.adur-worthing.gov.uk or as indicated in each of the paragraphs above. Some of the reports contain exempt information and not fully published on the websites.



Decision making by Adur District Council 2017-18

Report by the Director for Communities

1.0 Summary

- 1.1 To note the election of Councillor Lee Cowen, representing the Labour Party for Mash Barn Ward, has affected the political balance on the Council.
- 1.2 To note the re-calculation of the political balance on the Council.
- 1.3 To determine the membership of the 8 seat committees on the Council.

2.0 Background

- 2.1 At the Council meeting in July, Council determined a number of matters related to decision making by the Council until May 2018. This report is referenced here: this was based on the political balance and allocation of seats after the resignation of Councillor Ken Bishop from the UKIP group.
- 2.2 Subsequently a by-election in the Mash Barn Ward has taken place following the resignation of Councillor David Lambourne from the Council on 5 July 2017.
- 2.3 Decision making is governed by the Local Government Act 1972, the Local Government and Housing Act 1989 and the Local Government Act 2000 and Local Government and Public Involvement in Health Act 2007 where this relates to Executive arrangements.
- 2.4 The new calculation of the political balance of the Authority is

Number of seats on Council:		Proportion of seats
16	Conservative	55.17%
2	SBRA / Independent	6.90%
6	UKIP	20.69%
4	Labour	13.79%
1	Independent	3.45%

3.0 Proposals

- 3.1 Council is asked to note the new political balance of the Council, as set out in 2.4 above.
- 3.2 The effect of the revised political balance on 8 seat committees is the loss of 1 UKIP seat on both the Joint Overview & Scrutiny Committee and the Adur Overview & Scrutiny Committee and the reallocation of both seats to the Labour Group.
- 3.3 The Labour Group need to give notice of the member(s) to sit on the Committees outlined above. The Labour Group may wish to revisit its current representation on Committees to facilitate the take up of these seats.
- 3.4 The UKIP Group need to give notice of the member(s) relinquishing the seats as detailed in 3.2.

4.0 Legal

- 4.1 s106 Local Government Act 1972 provides that Councils may make standing orders for the regulation of their proceedings and business
- 4.2 s111 Local Government Act 1972 provides that the Council shall have the power to do anything which is calculated to facilitate or is conducive or incidental to the discharge of any of their functions.
- 4.3 s15, 16 and 17 of the Local Government and Housing Act 1989 set out powers and duties in relation to political balance on Committees and the exceptions and exemptions therein.
- 4.4 Local Government Act 2000 as amended by the Local Government and Public Involvement in Health Act 2007 sets out regulations regarding appointments to Cabinet and Committees in Councils that have adopted Executive arrangements.

5.0 Financial implications

- 5.1 There are no direct financial implications arising from this report.

6.0 Recommendation

- 6.1 That the Council notes the election of Councillor Lee Cowen to the Labour Group and the resulting changes to the Political Balance on the Council as detailed at 2.4 in the report.
- 6.2 That Council approves the following committee changes:

Councillor Les Alden becomes a member of the Joint Overview & Scrutiny Committee (replacing Cllr Clive Burghard from the UKIP group).

Councillor Lee Cowen becomes a member of the Adur Overview & Scrutiny Committee (replacing Cllr Clive Burghard from the UKIP group).

Councillor Lee Cowen becomes a substitute planning committee member

Local Government Act 1972

Background Papers:

Local Government Act 1972

Local Government and Housing Act 1989

Local Government Act 2000

Local government and Public Involvement in Health Act 2007

Knowles on Local Authority Meetings – A manual of Law and Practice

Adur District Constitution adopted in October 2014

Resignation email from David Lambourne 5 July

Declaration of the Result of Poll 5 October 2017

Emails from Councillors Patmore and Alden dated 19 October and 24 October.

Contact Officer:

Neil Terry

Senior Democratic Services Officer

Worthing Town Hall

Chapel Road

neil.terry@adur-worthing.gov.uk

Schedule of Other Matters

1.0 Council Priority

1.1 Platform 5 Leadership of our places

2.0 Specific Action Plans

2.1 (A) Matter considered and no issues identified
(B) Matter considered and no issues identified

3.0 Sustainability Issues

3.1 Matter considered and no issues identified

4.0 Equality Issues

4.1 Committees must take proper account of the Council's duties to promote compliance with the convention rights scheduled in the Human Rights Act 1988, to reduce crime and disorder and to promote equalities

5.0 Community Safety Issues (Section 17)

5.1 Matter considered and no issues identified

6.0 Human Rights Issues

6.1 Matter considered and no issues identified

7.0 Reputation

7.1 Matter considered and no issues identified

8.0 Consultations

8.1 Group Leaders advised of the revised political balance and the effect on seats on committees.

9.0 Risk Assessment

9.1 Matter considered and no issues identified

10.0 Health & Safety Issues

10.1 Matter considered and no issues identified

11.0 Procurement Strategy

11.1 Matter considered and no issues identified

12.0 Partnership Working

12.1 The Committee structure of Adur District Council contains a number of Joint Committees with Worthing, Horsham and Mid-Sussex Councils

